



MIDSTREAM COLLEGE PRIMARY SCHOOL SCHOOL ROUTINE

1. SCHOOL DAY

GRADE	SCHOOL HOURS – MONDAYS TO FRIDAYS
	MIDSTREAM COLLEGE
1 – 2	07:45 – 13:15
3 – 7	07:45 – 13:45

PERIODS

PERIODS	MIDSTREAM COLLEGE
REGISTER PERIOD	07:45 – 08:00
1	08:00 – 08:30
2	08:30 – 09:00
3	09:00 – 09:30
4	09:30 – 10:00
BREAK	10:00 – 10:15
5	10:15 – 10:45
6	10:45 – 11:15
7	11:15 – 11:45
8	11:45 – 12:15
BREAK	12:15 – 12:45
9	12:45 – 13:15
10	13:15 – 13:45

2. PREAMBLE

The personal conduct of a *Midstream College Primary School* learner should exemplify the following principles:

- Courtesy, founded on a respect for all people, regardless of their age or status.
- Pride in himself/herself, his/her appearance and his/her contribution to and membership of *Midstream College Primary School*.
- Awareness of their role in the school and society and their responsibilities.

3. FETCHING OF LEARNERS DURING THE SCHOOL DAY

Appointments with doctors and dentists must be made preferably after school hours. Should learners need to be fetched during school hours, they must be fetched from the Administration Office by their parents who will have to sign a register for this purpose. Parents will have to indicate if the learners will be coming back during the day. An exit slip will be given to the parents, which will allow them to remove the child from the school premises. Should a learner be absent from school due to illness,

parents must please make the necessary arrangements with the register teacher in advance.

If your child is collected from school by anyone other than a parent, the office needs to be advised **in writing**.

The school cannot give parents permission to take children out of school for holidaying purposes. The principal does not have the authority to give permission. The school does not condone the missing of school.

4. SICK TEST

If a learner is sick on a scheduled term test day, a doctor's certificate must be handed in at the register teacher. The test will then be written on the Monday straight after the scheduled date, during assembly.

5 RULES TO EXCELLENTIA

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| 5.1 | It's a good feature – Greet your teacher. | <i>Be Courteous</i> |
| 5.2 | Rough isn't our style – be a friend all the while. | <i>Don't Bully</i> |
| 5.3 | Graffiti is for the fool – take pride in your school. | <i>No Graffiti</i> |
| 5.4 | Represent your school – that's really cool. | <i>Take Part</i> |
| 5.5 | It's great to support – have a generous thought. | <i>Be Helpful</i> |
| 5.6 | Forget being cheeky – because that's real sneaky. | <i>Show Respect</i> |
| 5.7 | Friends don't wait – don't be late. | <i>Be Punctual</i> |
| 5.8 | If you're part of the beat – keep your uniform neat. | <i>Dress Correctly</i> |
| 5.9 | Take care of what you own – leave other's things alone. | <i>Hands Off</i> |
| 5.10 | Help keep litter at bay – in the dustbin is the way. | <i>Littering is Out</i> |
| 5.11 | Always do what is right, keep your duty in sight. | <i>Be accountable</i> |